



3.	<b>Notice of any other business</b> - None.	
4.	<b>Declaration of Interests</b> There were no declarations.	
5.	<b>Minutes of the meeting held on 26 April 2016</b> Subject to amendment to p2 end Item 6 (delete additional word 'Brookes'), the Minutes were accepted, signed by the Chair as a true record, and retained at the School for the Minutes file.	
6.	<b>Matters arising from the Minutes of 26 April 2016</b> None, as all covered by Agenda.	
7.	<p><b>Headteacher's Report</b></p> <p>AP's report had been previously circulated, highlighting significant changes, numbers on roll, contextual factors, attendance, pupil progress, quality of teaching, as well as reporting on behaviour and safeguarding, health &amp; safety, and visitors.</p> <p>It was noted that the School is now full and there are no spaces now until September 2017, if all current pupils remain. There is one Hospital School pupil on the school roll.</p> <p>There had been no Exclusions in Term 5, no behavioural issues, no formal complaints, and no issues of Health &amp; Safety concern.</p> <p>The School is currently fully staffed and there are no staff on long-term sickness absence. AP detailed the staff movements, including replacing the retiring Assistant Headteacher and the arrangements which have been put in place with existing staff to ensure continuing curriculum provision following the last-minute resignation of the IT teacher until a replacement can be appointed. SB will retrain during the summer holidays to ensure he is able to deliver Computing in Terms 1 and 2 of next year. Governors thanked the remaining staff for their dedication and willingness to be flexible towards finding a solution to meet the needs of the pupils in this difficult situation. The recent radical changes to the IT curriculum were discussed and the different focus towards computer science was explained.</p> <p>Governors were pleased to note that 100% of lessons continue to be judged Good or better, including the NQT approaching the end of his probation.</p> <p>There had been one Safeguarding referral, the circumstances of which were explained by AP. A disclosure by a pupil did <u>not</u> relate to an incident on School premises. Governors were assured that all procedures have been followed correctly and noted actions taken. There was some discussion regarding the right for 18-25 year olds to safeguarding support and the perceived lack of provision in this area; APu agreed to take this issue up with the LA.</p>	APu

<p><b>8.</b></p> <p><b>8.1</b></p> <p><b>8.2</b></p>	<p><b>School Development</b></p> <p><b>Updated Raising Achievement Plan 2016-19, including agreed priorities – for approval</b>  The RAP priorities for the current year and agreed priorities for 2016-19 had been previously circulated. Governors ratified their approval of the RAP, having had the opportunity to suggest further additions or amendments, subject to the following further changes: It was agreed to add a reference to ensuring pupil resilience as part of the final version and, following discussion, it was also agreed that PH will suggest to AP a rephrasing of the 4<sup>th</sup> paragraph on p1 to ensure the wording has a more positive accent.</p> <p>It is agreed that the communication and constructive working relationships and partnership between parents and staff are excellent in this School and it is important to reflect that.</p> <p>Two of the RAP priorities were the focus of later Items on the Agenda: Pupil Progress Tracking is the subject of Item 10, and Academy Status Options is the subject of Item 15.</p> <p><b>Updated Daytime SEF</b>  Deferred. AP to bring to Autumn meeting of FGB.</p>	<p><b>AP PH</b></p> <p><b>AP</b></p>
<p><b>9.</b></p> <p><b>9.1</b></p> <p><b>9.2</b></p>	<p><b>Finance Committee</b></p> <p>The <b>Meeting scheduled for 21 June had been</b> cancelled as not required. <b>PH reported that all Budget</b> Cost Centres are in line with predicted spend and there were no issues or concerns to report.</p> <p><b>Minutes of 19 January 2016 meeting for ratification</b>  The Minutes of the 26 April meeting had been received and were ratified. AP reported the 2016-17 budget, having been signed off by Governors, had been submitted to Hampshire LA.</p> <p>In response to governor question, AP confirmed that finance support from Hampshire was now improving.</p> <p>Next meeting: (to be confirmed but likely to be 22 November prior to LGB meeting on that date).</p>	<p><b>Fin Comm</b></p>
<p><b>10.</b></p>	<p><b>Curriculum Committee – report of meeting held 16 June 2016</b>  The Minutes of the 16 June meeting had been previously circulated and JN briefed governors. The main item had been to understand and discuss how school collects pupil progress data and it was felt important that all governors should have the benefit of this presentation from TB and SB in order to be prepared for, and understand, the pupil progress in their respective areas of responsibility.</p>	

**Pupil Progress Tracking Data and Accessibility to Learning**

TB explained how tracking data is obtained and analysed and how the system is being developed to ensure it provides the necessary information to be able to track individual pupils' progress in detail. Governors noted the excellent information already provided by this system and its potential and the benefits in supporting children's learning.

TB tabled some examples of anonymised pupil data to show levels of progress and illustrated how the key information can be pulled together so that teachers can quickly respond to trends and take action to correct dips in progress by means of interventions, for example, or to accelerate where appropriate. Data includes attendance and time spent learning and in class.

TB advised that there is a record of who has input data and there is therefore also a relation to teacher accountability and standards in order that these areas can be better evidenced for teaching quality and feeding into the appraisal system.

TB tabled the status and criteria for accessibility to learning (from 1. Achieving down to 4 Overwhelmed, with criteria including attendance, completing tasks, making progress, having secure friendships, being socially cooperative, understanding long term goals, and being autism aware and effective in managing diagnosis to allow good decisions to help their learning).

TB tabled anonymised average annual progress (on-roll pupils only) for subjects and for each pupil group, split into gender, residential and non-residential, Pupil Premium children and non-Pupil Premium children, and for each of Key Stages 2, 3 and 4, as well as Adopted and Not Adopted children in order to illustrate the type of data which is collected and what it shows: it is now possible to track progress for individual children over a given period without intensive work and now can identify individual groups and quickly target individual performing within cohorts and groups and better understand the reasons for lack of progress and the relationship between academic and emotional progress. This allows support to be provided appropriately and in a timelier manner. The available data is much more detailed and finessed and it is possible to immediately see relationship between, eg, poor attendance and poor results.

For the upper Year Groups, School will also collate Fischer Family Trust data which gives information on pupil progress is related to end of KS2 – predicting GCSE results against where children are at end of Y6.

TB explained that pupil progress was looked at in detail at least once every Term and also during pupils progress meetings and in discussion about interventions and their impact.

	<p>Governors thanked TB and SB for the excellent and comprehensive explanation. The intensive work to bring in data from different systems was noted with appreciation; the system should become more manageable as more data is collected.</p> <p><b>Other issues discussed by Committee</b>  GCSE reforms will be fully implemented next year from when there will be no course work and all will depend upon performance in exams with no opportunity for re-sits. English has been separated into two: Literature and Language; Science has become Double Science; Maths contains more content from current 'Higher Level' papers; examinations will be fairly lengthy for all subjects.</p> <p>This year's exams are going well and pupils are focused and relaxed overall, and well prepared, with parents are being extremely supportive to school and pupils. Resources and other preparation for revision has assisted this, as did the visit to Butlin's before the Easter holiday, which ensured pupils were relaxed and ready to revise during the Easter break.</p> <p><b>Job description for TLR Head of Readiness for Learning</b>  Previously circulated. Governors supported the annual TLR post being focused on Readiness for Learning (behaviour management) this year and noted that Ben Guest, Head of Geography, had been successful in being appointed for this strategic responsibility. Although not in post until September, he has already commenced work in this area.</p> <p>Governors thanked SB who left meeting at the close of this Item.</p> <p>Next meeting: tba (to feed into second FGB meeting 2016-17).</p>	<p>JN/AP/TB</p>
<p>11.</p>	<p><b>Premises Committee – Minutes of meeting held 10 May 2016</b>  The Minutes of the 10 May meeting had been previously circulated. APu reported on the business of the meeting.</p> <p>Governors were pleased to note the excellent refurbishment of The Lodge. The Lodge will be occupied by staff member from the summer holidays, with formal rental agreement. This will enhance site security as well as ensure there is on-site assistance in Residence should it be required.</p> <p>Next meeting: tba (to feed into second FGB meeting 2016-17).</p>	<p>APu/ AP/JN</p>
<p>12.</p>	<p><b>School Vision, Aims and Values – for final approval</b>  Previously circulated and further updated (AP tabled update) to include a specific section referring to British Values as part of the Ofsted inspection framework. The Values, Mission Statement "By reducing barriers, we will expand horizons" and School's aims were approved and governors were pleased to see included how these values are promoted within School.</p>	

13.	<p><b>Safeguarding (<i>Standing Item</i>) – Anti-Radicalisation Self-Assessment and Risk Assessment</b></p> <p>The Risk Assessment had been previously circulated and AP will circulate an updated version via KH following further work by the Gosford Partnership. Governors to send comments (if any) to AP.</p>	<p><b>AP</b> <b>All</b> <b>govs</b></p>
14.	<p><b>Governing Body</b></p> <p><b>14.1 DBS checks for Governors – new legislation – confirmation</b> All governors are now registered except for new Parent Governors who will ensure they apply through the School Office.</p> <p><b>14.2 Governor Monitoring visits to school – if any (reports)</b> Governors have been careful not to interrupt pupil revision and exam timetable. SB has made two visits to the Residence – one announced and one unannounced. AP will forward SB’s reports to KH for circulation to governors. Governors are required to make at least one monitoring visit to the Residential facility each Term to meet the Residential framework. Monitoring reports are held centrally as evidence.</p> <p>Subject responsibility governors will organise meetings with staff subject leads before end of this Term or in first two weeks of Autumn Term in order to ensure full knowledge of current curriculum priorities and pupil progress, and understand where the strengths and weaknesses are and what actions are being taken to address any weaknesses.</p> <p><b>14.3 Governor training needs and attendance reports, including</b> Safeguarding training will be held at the School, for all governors, on 5 July, at 6.30-9 pm. New governors JYK and CC will undertake Induction course. AF will attend Induction course too to refresh knowledge.</p> <p><b>14.4 Governing Body Self Evaluation Summer 2016</b> Previously circulated. Governors agreed the high-scoring self-evaluation of the governing body’s work for this year, with only one B due to not having photos on the School Website. Governor reviewed that decision and agreed it should stand.</p> <p>A review of the website is being undertaken. Governors will review their pen portraits and update them if required (send to AP). JYK and CC will write a short paragraph about themselves for inclusion, and send to KH.</p> <p><b>14.5 Vacancies: Parent Governor and Partnership Governor</b> Parent Governor vacancy due to Tamsin Kerswell’s resignation – election to be held in first half of Autumn Term.</p> <p>Vacancy for Partnership Governor due to Geoffrey Stokell’s resignation. It had already been agreed that KL will move into any new vacancy which occurs and KH will action with immediate effect.</p>	<p><b>JYK</b> <b>CC</b></p> <p><b>AP/KH</b></p> <p><b>All</b> <b>govs</b></p> <p><b>JYK/CC</b> <b>AF</b></p> <p><b>All</b> <b>JYK/CC</b></p> <p><b>AP</b></p> <p><b>KH</b></p>

<p><b>15.</b></p>	<p><b>Academy status options (<i>Standing Item</i>)</b></p> <p>The ongoing consideration of academy status options is now written into the Raising Achievement Plan in the light of Government guidance that all schools will become academies by 2020. Governors agreed to establish a working group to take account of all the relevant issues and local context and consider the prospect of academisation in an open-minded way. Governors agreed that PG will lead this Working Group, which will also comprise JN, AF, PH, AP and TB. The first meeting will be held on 5 July, at 5.30 pm (just prior to the Safeguarding Training session), which will allow AP to report on her meeting on 30 June with other Headteachers in the Gosford Hill Partnership with an LA representative advising on conversion issues. The Group will report back to FGB in September.</p>	<p><b>PG/JN/ PH/AF/ AP/TB</b></p> <p><b>PG</b></p>
<p><b>16.</b></p>	<p><b>Dates of FGB meetings for next academic year (2016-17)</b></p> <p>It was agreed that the FGB would meet on the following dates in 2016-17 (all Tuesdays at 7 pm):</p> <p>13 September 2016 (<i>not 20 Sept</i>)  22 November 2016  17 January 2017  25 April 2017  20 June 2017.</p>	<p><b>All govs</b></p>
<p><b>17.</b></p>	<p><b>Date of next FGB meeting: Tuesday 13 September 2016 at 7 pm</b></p> <p>Agenda to include (data/analysis of summer exam results, GB housekeeping items – elections etc, report of Academy Options Working Group, dates for Committee meetings).</p>	<p><b>All to note</b></p>
	<p>Governors thanked AP and all staff for their hard work during this academic year to ensure the ongoing high standards at Woodeaton. AP and staff thanked Governors for their contributions, to the benefit of all the children. Governors were invited to the annual awards and BBQ afternoon on Thursday 14 July. Governors to inform Office if they intend attending.</p>	<p><b>All govs</b></p>

The meeting closed at 9.15 pm KH/25.6.16